

## Registration form ISK: Summer 2012

Last name (Surname):	Passport number:
First name:	Nationality:
Date of Birth:	Native language:
<input type="radio"/> female <input type="radio"/> Secondary school student / college student	<input type="radio"/> male <input type="radio"/> Profession:
Street Address:	
Postal Code:	City:
Country:	Telephone:
Fax:	E-mail:

**As part of the INTERNATIONALE SOMMERKURSE 2012, I am booking:**

**Language instruction = Module A** (See information sheets „Summer courses 2012“ and „Module system 2012“ for details.) Please mark the option you wish to book.

	Monday 9 July through Friday 17 August 2012 6 Weeks	6 x 20 = 120 instructional units of 45 minutes each	1176 Euro
	Monday 9 July through Friday 27 July 2012 3 Weeks	3 x 20 = 60 units of 45 min. each	588 Euro
	Monday 30 July through Friday 17 August 2012 3 Weeks	3 x 20 = 60 units of 45 min. each	588 Euro
	Monday 9 July through Friday 20 July 2012 2 Weeks	2 x 20 = 40 units of 45 min. each	392 Euro
	Monday 30 July through Friday 10 August 2012 2 Weeks	2 x 20 = 40 units of 45 min. each	392 Euro
	Monday 6 August through Friday 17 Aug 2012 2 Weeks	2 x 20 = 40 units of 45 min. each	392 Euro

***Booking is binding upon receipt of booking form and down payment.***

For how many years have you been learning German?

Your German skills warrant the designation... :

- ... A1 BREAKTHROUGH / A2 WAYSTAGE
- ... B1 THRESHOLD / B2 VANTAGE
- ... C1 EFFECTIVE PROFICIENCY / C2 MASTERY

**Your estimation of your skill level provides an approximate point of reference, for planning purposes. ACTUAL COURSE PLACEMENT IS DETERMINED BY OUR PLACEMENT TEST.**

**In addition to the main language course, I am booking:**

- Module B** (See information sheets „Summer courses 2012“ and „Module system 2012“ for details.) Please mark the option you wish to book.

	<b>3 Wochen</b>	<b>2 Wochen</b>
<b>Module „Salzburg“</b>	8 outings = 200 Euro	5 outings = 120 Euro
<b>Module „Literature“</b>	6 x 3 instr. units = 200 Euro	4 x 3 instr. units = 120 Euro
<b>Module „Conversation“</b>	6 x 3 instr. units = 200 Euro	4 x 3 instr. units = 120 Euro
<b>Module „Tutorial“</b>	Five 90-minute sessions = 400 Euro	

\_\_\_\_\_ Date, signature

### Important points:

- **Information sheets:** The German/English **information sheets** „SUMMER COURSES 2012,“ „MODULE SYSTEM 2012,“ „MODULE B CALENDAR 2012,“ and „MINORS“ provide specific details on booked courses, accommodations, and co-curricular programming. The information sheets are part of the contract, and your completed booking form serves as confirmation that you have received, read, and understood the sheets.
- **Minors:** For **youths under the age of 18 (minors)**, the module „Salzburg“ is compulsory. A parent or legal guardian must read and sign the **additional form** regarding supervision, curfew, and liability stipulations for minors.
- **Booking and down payment:** A down payment of 250 Euro for Module A is due concurrently with your booking, as is a down payment of 300 Euro for Module C, if you book accommodation in a host family. You will be registered upon receipt of your booking form and confirmation of your down payment. As soon as your booking form and down payment are received, you will receive confirmation of course registration. Please understand that booking requests received within six weeks of the course start date cannot be processed. Please book as soon as possible!
- **Conditions of payment:**
  1. **Down payment of 250 Euro for foundation course Module A**  
If applicable, down payment of 300 Euro for Module C
  2. The **remaining amount (= total amount due, minus your down payment)** must be received by **six weeks prior to course start date**. **If we do not receive full payment by that date, you will lose your course slot and down payment.** Please make payment to our account:  
**Konto-Nr. 15000019099 / Bankleitzahl 55000**  
**IBAN AT60 5500015000019099 / BIC SLHYAT2S**  
at the Salzburger Landes-Hypothekenbank, A-5020 Salzburg, Residenzplatz 7
- **Cancellation:** We must receive **cancellation requests** by registered mail. Please understand that **cancellation requests received within six weeks of course start date will result in forfeiture of down payment**. If we receive your cancellation request more than six weeks in advance of the course start date, then your down payment will be returned, **minus a processing fee of EUR 250**.
- **Insurance:** We accept no responsibility for accidents, illness, and/or damages to third parties. We recommend that you verify the extent of your accident and health insurance prior to departure, supplement that coverage if necessary, and arrange liability and travel insurance for the duration of your stay in Salzburg. Please remember to bring a foreign health insurance certificate with you to Salzburg.
- Courses and co-curricular programs subject to change.
- **Jurisdiction:** Any disputes related to this contract will be resolved in **local venues of the Salzburg court system**.

\_\_\_\_\_  
Date, Signature

- **Module C** (See information sheets „Summer courses 2012“ and „Module system 2012“ for details.)  
Accommodation with host family (arrival = Sunday afternoon, departure = Saturday afternoon). Please mark the option you wish to book.

	41 x Single room with breakfast	6 Weeks = 41 x 35	1435 Euro
	20 x Single room with breakfast	3 Weeks = 20 x 35	700 Euro
	13 x Single room with breakfast	2 Weeks = 13 x 35	455 Euro
	41 x Slot in a double room with breakfast	6 Weeks = 41 x 25	1025 Euro
	20 x Slot in a double room with breakfast	3 Weeks = 20 x 25	500 Euro
	13 x Slot in a double room with breakfast	2 Weeks = 13 x 25	325 Euro

- **Module D** (See information sheets „Summer courses 2012“ and „Module system 2012“ for details.)  
Host family evening meals. Please mark the option you wish to book.

	41 x dinner	6 Weeks = 41 x 10	410 Euro
	20 x dinner	3 Weeks = 20 x 10	200 Euro
	13 x dinner	2 Weeks = 13 x 10	130 Euro

\_\_\_\_\_  
Date, Signature

## ISK - Internationale Sprachkurse GmbH Prüfungszentrum für das Österreichische Sprachdiplom Deutsch

Pädagogische Leitung und Prüfungsvorsitz: Prof. Mag. Andrea Linecker  
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Salzburger Landes-Hypothekenbank, Residenzplatz 7, A – 5020 Salzburg BIC: SLHYAT2S – IBAN: AT 60 5500 0150 0001 9099

## Supervisory obligations and declaration of liability regarding minors

You have decided to place your child under the supervision of ISK and the host family for the duration of the language course. We thank you for placing this trust in us, and we would like to inform you of important details related to minors participating in ISK programs.

It is difficult to judge in advance the degree of **maturity, independence, and responsibility** that age and experience have allowed a given 14 to 18-year-old to develop. In the interest of your child's welfare, and of meeting our supervisory commitments, it is important to clarify the following responsibility-related matters.

1. In Austria it is typical to permit youths in this age range **to move to, from, and between everyday destinations by themselves**. This includes **going to school and back**, as well as **walking around the city or shopping in the afternoon, either alone or in the company of friends**. Rules governing **evening curfew** and the **frequenting of bars and discos** can vary greatly from one household to the next. Our rules govern the following statements:

1.1 **Getting to school and back:** I, as parent or legal guardian, agree to the following: After a member of the host family has accompanied my child on the way to and from school at least once and clearly shown my child the way, my child will go to and from school by him/herself, or in the company of friends.

1.2 **Afternoons:** I, as parent or legal guardian, accept that **participation in Module B: Salzburg is obligatory for my child**. Activities for this module take place on Tuesday, Thursday, and Saturday afternoons.

I agree to the following: On free afternoons (Monday, Wednesday, Friday, Sunday), my child may **spend time in the historical city center, alone or accompanied by friends**, in order to shop, sightsee, or go for ice cream.

**I recognize that my child is required to inform his/her host family (and, as appropriate, the staff of the ISK in the Altstadtinstitut, Kaigasse 35) of where he/she plans to go, and what time he/she will return to the host family. I will discuss this personally with my child.**

My child will have a **mobile phone** in Salzburg. The number is \_\_\_\_\_. I will inform my child that he/she must remain reachable via mobile phone during the free afternoons.

I will see to it that my child receives the following phone numbers and stores them on his/her mobile phone, in order to promptly call for help in case of emergency:

- Altstadt-Institut Kaigasse 35 (program office) (++43 – 662 – 84 01 91)
- Host family
- Mobile phone number of an ISK staff member 0699 – 124 21 594
- Police emergency line 133
- Ambulance emergency line 144
- European emergency line 112

1.3 My child has permission to **go out in the evening, accompanied by friends**, including visits to bars and discos.

**Yes / No**

My child will always inform his/her host family of who is accompanying him/her and what time he/she will return home.

My child has permission to **go out in the evening, by him/herself**, including visits to bars and discos.

**Yes / No**

\_\_\_\_\_  
Date, Signature

It is our wish that your child feels comfortable in Salzburg, and that he/she enjoys age-appropriate freedom during his/her stay. At the same time, we ask you to recognize that linguistic advancement is the primary objective of our program. **We set an evening curfew** in order to ensure that students are well rested and ready to learn each day. Please indicate which curfew hours you prefer for your child:

My child may go out ...

**Monday through Friday**

- until 20.00 (8:00 p.m.)
- until 21.00
- until 22.00
- until 23.00

**Saturday**

- until 21.00
- until 22.00
- until 23.00
- until 24.00 (midnight)

- 1.4 My child will receive the following total amount of money from me, to be used for lunch and other everyday purchases: Eur \_\_\_\_\_.
- This money should be kept by the host mother and disbursed in amounts of Eur \_\_\_\_\_ each. (Point of information: lunch in a student-friendly restaurant costs between 10 and 15 Euros.)
  - This money should be kept by the host mother and disbursed in weekly installments of Eur \_\_\_\_\_.
  - My child will keep and manage the total amount.

- 1.5 I, as parent or legal guardian, accept the following: My child is required to follow the **directives of the ISK director, ISK staff members, host parents, and course instructors** for the duration of the stay in Salzburg.
- Should my child **fail to follow such directives on two or more occasions**, then ISK, **having informed me** of the violations, is authorized to send my child home, at my expense, and without refund of course, accommodation, and programming costs.
- These strict measures are taken when the student violates Austrian law and/or ISK regulations; when the student's behaviour endangers him/herself or others; or when the student consistently disrupts or is absent from his/her courses.

For the duration of the Salzburg language course, I will be reachable at the following address: \_\_\_\_\_.

\_\_\_\_\_ at this email address: \_\_\_\_\_ or this phone number: \_\_\_\_\_.

I recognize that ISK is authorized to send my child home without my knowledge, if multiple attempts to contact me (using the above information) are not successful.

- 1.6 **Arrival and departure:**
- I will bring my child personally to the host family residence, and I will pick up my child personally upon conclusion of the program. I will set specific times in consultation with the host mother.
  - I will make use of the pick-up service to transport my child from the airport or main train station to the host family residence. (Fee: EUR 35 per person, per ride.)
  - My child will take care of his/her local transportation independently, using public transportation or taxi.

- 1.7 **Liability:**
- I, as parent or legal guardian, accept the following: ISK GmbH shall not be held liable under any circumstances, regardless of whether my child is under the direct supervision of ISK or, as a result of conditions agreed to here, temporarily outside that direct supervision.
- I hereby declare personal liability for all damages, to ISK or to third parties, that result from my child's actions.

\_\_\_\_\_  
Date, Signature

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